

RURAL MUNICIPALITY OF BAILDON NO. 131
Minutes of the Regular Meeting of Council on February 14, 2024
at the Regional Municipal Plaza

Those in attendance:
Division 1 – Dennis Shortland
Division 3 – Kristine Hanlan
Division 5 – Jerry Kaiser

Reeve: Terry Anthony
Division 2 – Philip Huntley
Division 4 – Jeff Lewis
Division 6 – Ron McDonald

Administrator Assistant – Tracy Edwards

Reeve Anthony called the meeting to order at 8:57 a.m.

Conflict of Interest – Anthony, McDonald: 8.9 Water FOB Discrepancies

Appointment for interim recorder

22/24 **Lewis:** THAT Tracy Edwards, Assistant Administrator be appointed as the recorder for this meeting dated February 14, 2024.

Carried Un.

Agenda

23/24 **Shortland:** THAT the agenda be accepted as presented.

Carried Un.

Garth May – Foreman 9:00 am- 9:28 a.m.

Maintenance –February 2024

Garth spoke on the following items:

- SDS sheets have all been updated for Shop material and separate books have been made and put in the areas of the products.
- Cleaned off shelving unit and painted shelves while supplies were off.
- Washed down office, washroom, and boiler room as well as reorganized upstairs storage room. Will be taking old chemical and disposing of it at the next hazardous chemical day in Moose Jaw. These chemicals have been here for many years and are no longer used.
- Finished cleaning out all water tanks now and 4 are full, remainder will be filled in March at some point.
- Serviced all weed whippers and posthole auger.
- The electrician was out and changed 5 of our lights over to LED. Looks good and pretty straight forward process.
- Had windshield replaced on Dodge truck due to spreading stone chip. Did a Service on this truck as well.
- Repaired light on dump trailer and checked over brakes and wiring. Had an issue last summer with light being on the trailer but could not find any problems.
- Picked up 50 fenced posts and these were painted for markers when needed.
- Repaired leaky hydraulic fitting on grader for mulcher.
- Requested quotes from 4 different suppliers for our grader blade stock. Receiver 4 back ranging from 13,500 to 20500. Went back to my supplier from last year who came in at 14500, not the cheapest but this particular dealer has helped us out a number of times with parts and pcs for mower sidearm etc. good people.
- Mower blades are ordered for the year.
- Redhead is going to bring me 4 grader blades, different than what we normally use, they are supposed to last much longer, 1 year, so am going to try them out.
- We need an engineered tire hoop to use on the grader when putting air in the tires. Have to shop around and see what I can find.
- Modifying truck sprayer to spray 2 nozzles, 4 nozzles or 6 nozzles. Taking a little plumbing and electrical doing but should be able to do it.

Administrator Report

January 10, 2024- February 14, 2024

Dust Control: Fort Distributors quote for .415/liter plus taxes, (2023 \$.40/liter) – Dustguard 30% Liquid Magnesium Chloride supplied and applied.

SaskTips: Annual donation; \$100.00 request- we have paid since 2018.

Audit complete.

Maps: Munisoft is actively preparing our new maps and should be complete by mid-March or sooner

Landowner from PCL D Pt of NE 24 15 26 W2; Will be adding a second Sea can. It will be used for the storage of Ag material and equipment. Meets all standards of the zoning bylaw.

Meetings attended in January.

- ATRN: January 17th.
- Weed Management: January 17th.
- RCMP Annual meeting
- PDAP: Meeting cancelled due to weather – will reschedule in the fall.

Upcoming meetings and deadlines March/April:

- SARM – March 13-15, 2024, in Regina
- SMHI- Annual meeting March 13 at SARM Convention
- RMAA- Election Training; Administration March 26
- Hail Exemption Withdrawal deadline: April 30
- Tracy Holiday March 11-21, 2024

Administrator & Maintenance Reports

24/24 **Huntley:** THAT the Administrator & Maintenance reports be accepted as presented.

Carried Un.

Regular Council Minutes

25/24 **Lewis:** That Council approves the minutes of the Regular Meeting of January 10, 2024, be accepted as presented.

Carried Un.

Council Indemnity Approvals

26/24 **McDonald:** That Council approves the Council Indemnity for January 2024 as presented.

Carried Un.

Sask. Municipal Hail Insurance

27/24 **McDonald:** That Council appoint Terry Anthony as the voting delegate for 2024 for Saskatchewan Municipal Hail Insurance at the 2024 SARM Annual Convention.

Carried Un.

Arrears List

28/24 **Huntley:** That Council approves the arrears list for January 31, 2024, as presented.

Carried Un.

Arrears Payment to the Baildon Water Line

29/24 Kaiser: That Council motions to reimburse the Baildon Water Line the arrears collected on their behalf for a total of \$7,644.31.

Carried Un.

Annual Audited Financial Statement - 2023

30/24 Shortland: That Council approves the financial statements and summary financial statements for 2023 as presented on behalf on Dudley & Company LLP of Regina.

Carried Un.

Employee Committee

31/24 Huntley: That Council motions to appoint Reeve Anthony, Councillor McDonald, and Foreman May to conduct interviews for the posting of Grader Operator, and further accepts the verbal report that Councillors Hanlan and Lewis have stepped down from the Employee Committee.

Carried Un.

ATRN Committee Questions

32/24 Lewis: That Council reviews the questions asked from the ATRN Committee and discuss further at the next regular Council meeting.

Carried Un

Saskatchewan Highways- MG30

33/24 Lewis: That the Ministry of Highways be contacted and request if they would consider covering partial costing to do a small test strip of MG30 on the Heavy Haul Route. To be presented at the next ATRN meeting.

Carried Un

Council Remuneration - January

34/24 Hanlan: That the Council remuneration report be accepted as presented.

Carried Un.

Briercrest Fire Department

35/24 Huntley: That the financial report and update provided by Councillor Shortland be approved as presented.

Carried Un.

Reeve Anothony and Councillor McDonald declared a potential conflict of interest regarding the Water FOB charge discrepancy and left the Council Chambers at 10:27 am.

Water FOB Charge Discrepancy

36/24 Hanlan: That FOB users that were charged \$1.50 per 100 gallons be refunded to the rate of \$1.00 per 100 gallons for the years of 2021- January 10, 2024, be it further motioned those total amounts of \$100.00 and under be credited to their water FOB account and those more than \$100.00 be issued a cheque payment.

Carried Un.

Reeve Anothony and Councillor McDonald returned to Council Chambers at 10:46 am.

Councillor Kaiser declared a conflict of interest regarding legal advice pertaining to a LAFOIP filing against the RM and left the Council Chambers at 10:29 am.

Councillor Kaiser returned to Council Chambers at 10:47 am.

Bank Reconciliation Report for January 2024

37/24 Shortland: That the bank reconciliation report for the month of January 2024 be accepted as presented.

Carried Un.

Financial Activity Report for January 2024

38/24 McDonald: That the financial statement and bank reconciliation report for the month of January 2024 be accepted as presented.

Carried Un.

Accounts for Approval

39/24 Hanlan: That the list of accounts For February 2023 paid by cheque number 2002-2033 Conexus Credit Union totaling \$17,571.65 as well as the list of accounts paid by Electronic Fund Transfer \$45,058.59 and Pay Period 2-3, totaling \$15823.48 & PP 1- \$4622.18 be approved for payment and ratified.

Carried Un.

Council Reports

Division #4 – Watershed is looking to hire someone to handle the books, once an employee is hire a further report will be presented to Council.

Division #5 – New property owners should be contacted as some of the Caragana trees may be on private property.

Reeve – Upper Lower Baildon Project has fallen through.

Approval Council Reports

40/24 Hanlan: THAT the Council reports be accepted as presented.

Carried Un.

Next Regular Meeting of Council

41/24 Lewis: That the Council meeting will be held Wednesday March 6, 2024 @ 9:00 a.m.

Carried Un.

Adjourn

42/24 Huntley: That the meeting be adjourned at 11:17 a.m.

Carried Un.

Certification

Presented to Council of the RM of Baidon No. 131 this _____ day of

_____, 2024 and accepted as Presented.

Terry Anthony - Reeve

Carol Bellefeuille – Administrator