

RURAL MUNICIPALITY OF BAILDON NO. 131
Minutes of the Regular Meeting of Council on May 2, 2024
at the Regional Municipal Plaza

Those in attendance:

Division 1 – Dennis Shortland

Division 3 – Kristine Hanlan

Division 5 – Jerry Kaiser

Reeve: Terry Anthony

Division 2 – Philip Huntley

Division 4 – Jeff Lewis

Division 6 – Ron McDonald

Administrator – Carol Bellefeuille

Reeve Anthony called the meeting to order at 8:28 a.m.

Conflict of Interest – Kaiser - #3 & 11.1

Agenda

73/24 **Lewis:** THAT the agenda be accepted as presented.

In Camera

74/24 **Lewis:** That Council agrees to go in-camera at 8:32 a.m., to discuss on-going legal matters.

Carried Un.

Reconvene

75/24 **Shortland:** That Council reconvenes to regular session at 8:58 a.m.

Carried Un.

Brent Lister - Lister Livestock 8:58 a.m. – 9:07 a.m.

Brent spoke regarding hauling product through the RM and what conditions Council would want. Council will discuss and get back to him with the conditions.

Road Maintenance Agreement

76/24 **Huntley:** That Council will have a road Maintenance agreement signed with Lister Livestock with the additional conditions attached to the agreement:

- Winter Haul only once frost is established and then -10C.
- Follow winter weights.
- Temporary permit could be issued at Councils discretion.

Carried Un.

Regular Council Minutes

77/24 Shortland: That Council approves the minutes of the Regular Meeting of April 4, 2024, be accepted as presented.

Carried Un.

Budget Minutes

78/24 Lewis: That Council approves the minutes of the Budget Meeting of April 4, 2024, be accepted as presented.

Carried Un.

Bank Reconciliation for April 2024

79/24 Kaiser: That the bank reconciliation report for the month of April 2024 be accepted as presented.

Carried Un.

Financials April 2024

80/24 McDonald: That the financial statement report for the month of April be accepted as presented.

Carried Un.

Accounts for Approval

81/24 Huntley: That the list of accounts For April 2024 paid by cheque number 2084-2100 Conexus Credit Union totaling \$23,852.61 as well as the list of accounts paid by Electronic Fund Transfer \$12,369.58 and Pay Period 8-9, totaling \$21,672.12 & PP 4-\$4,876.97 be approved for payment and ratified.

Carried Un.

Garth May – Foreman 9:27-9:44 am

May 2024 Maintenance Report

The following have been either completed or in process.

- Gravel Retrieving/Shoulder pulling is done for the season and we covered approx. ½ of the main grids with a few secondaries done as well. Machine was much easier to use this time over and does a cleaner Job. In most areas we did see quite a bit of gravel returned to our Road surface.
- We had a couple of issues with the roads being punched out/soft spots with the repeated heavy traffic. Operators were contacted and quite their operations on our roads without any problems.
- Graders have been over been over all Primary Grids. Now the RM will be split, and an Operator given his own area to look after. The split happens using the Skyline to Buttress Rd. to #2 highway. Everything west of the Highway and part of Division 5 will be one Operator and remaining will be 2nd Operator.
- Looking at replacing 2 Large Culverts, 48"x40' & 50', one south of Rod Bauck's place and one at the Bob Lowe corner. Both are starting to damage the road surface and rusting away under the road. Waiting for Quotes to come in for both jobs.
- Steele Pipe Culverts had been ordered and delivered.
- Had Electrician out to check our well sensor settings as we had done this update last fall after peak season. Tuesday we only had 2ft of water left at the shop at 5 pm and next morning we were 1ft full. This is our normal recovery rate.
- Dodge truck was down again with worn out Injector fuel pump, has been repaired and now back up. Truck has 352000kms.

- Have cleaned out the remainder of shrubs in the Swedish Cemetery, filled gopher holes, repair Gate latch.
- Have replaced the Damage Wheel check on the Sparrow Bridge, west side, and will work at the east side on wet days at the shop. Recycle some of our old Signposts for this job.
- Still waiting on quotes for the Grader Bladed Bit system and running different Carbides on Vern's machine to test Durability

May - Administrator Report

Dust control will happen the week of May 6.

RMAA (Rural Municipal Administrators Association) convention – May 13-16, Carol & Tracy

Hail packages should be out in the next few weeks.

New RM maps have arrived.

Gravel Haul will start in the next few weeks – not sure about the 15Km rule – have not heard anything in the office, one way or another.

Weed Management update – A new person is hired and will be starting soon, with John Langford training her.

Administrator & Maintenance Reports

82/24 Kaiser: THAT the Administrator & Maintenance reports be accepted as presented.

Carried Un.

Pier Solutions

83/24 Lewis: That Council approves the Bridge Inspections and Maintenance Plan recommendations for 5 bridges in the RM, from Pier Solutions at a cost of \$14,540.00.

Council Indemnity Approvals

84/24 Hanlan: That Council approves the Council Indemnity for April 2024 as presented.

Carried Un.

Arrears List

85/24 Huntley: That Council approves the arrears list for April 30, 2024.

Carried Un.

Investment & Signing Policy

86/24 Lewis: That Council amends the Investment & Signing Policy to remove TDTrust, Partners in Planning and Manulife Bank and add Conexus Credit Union.

Carried Un.

The Local Authority Freedom of Information and Protection of Privacy Fees Policy

87/24 **Kaiser:** That Council will charge fees for request of information as determined by the Local Authority Freedom of Information and Protection of Privacy Regulations.

Carried Un.

Workplace Violence Policy & Prevention Plan

88/24 **Shortland:** That Council is committed to minimizing and eliminating the risk of workplace violence. This policy applies to all persons involved in the operation of Rural Municipality of Baidon and prohibits violence by any employee of Rural Municipality of Baidon, including supervisors and co-workers, Council members, as well as by any person doing business with or for the Rural Municipality of Baidon.

Carried Un.

Office Services Policy

89/24 **Huntley:** That Council amends the price of the following:
Minutes, picked up in office, and emailed will be free of charge.

Carried Un.

Bylaw NO. 01-2024

A BYLAW OF THE RURAL MUNICIPALITY OF BAILDON NO. 131 BEING A GENERAL ELECTION BYLAW.

90/24 **Lewis:** THAT Bylaw No. 01-2024, being a General Election Bylaw be read a first time.

Carried.

91/24 **Shortland:** THAT Bylaw No. 02/2024, being a General Election Bylaw be read a second time.

Carried.

Stop Work Order

NW-24-15-26-W2

92/24 **Huntley:** That Council approves the Stop Work Order on Development
Permit 2024-002 as the permit was not approved.

Carried.

Development Permit: DP 2024-03
SE 6-15-25-W2

93/24 **Lewis:** That Council approves the Development Permit Application for a House Expansion & Renovations to be constructed on land at SE 16-15-25-W2.

A BUILDING PERMIT IS STILL REQUIRED BEFORE CONTRUCTIONS BEGINS.

The following documents are still required before the RM can submit to PBI on your

behalf.

- Site plan with distances from property lines
- Residential plan review checklist

The approval of a development permit application and issuance of a Development Permit does not absolve the applicant from obtaining other permits and approvals required according to other Municipal, Provincial and Federal government legislation.

Carried UN.

Development Permit: DP 2024-04
NW 2-14-25-W2

94/24 Shortland: Development Permit Application with respect to the Storage -Shop for farm use to be constructed on land at NW 2-14-25-W2 has been approved according to your application and site plan provided.

The approval of a development permit application and issuance of a Development Permit does not absolve the applicant from obtaining other permits and approvals required according to other Municipal, Provincial and Federal government legislation.

Permits are invalid if:

- construction has not commenced within 6 months from the date of issuance of the Permit;
- project is discontinued or suspended for more than 1 year;
- project changes or there are changes to your original application including intended use; or
- project is not carried out in accordance with approval given based on present Zoning bylaw requirements.

Carried Un.

Correspondence

95/24 Kaiser: That Council has read the correspondence as listed on the agenda and filed as presented.

Carried Un.

Council Reports

Division 1-6 & Reeve Reports

Roads & signs for all

Approval Council Reports

96/24 Lewis: THAT the Council reports be accepted as presented.

Carried Un.

Next Regular Meeting of Council

97/24 Lewis: That the Council meeting will be held tentatively Wednesday June 12, 2024, at
TBD.

Carried Un.

Adjourn

98/24 Lewis: That the meeting be adjourned at 10:34 a.m.

Carried Un.

Certification

Presented to Council of the RM of Baildon No. 131 this _____ day of
_____, 2024 and accepted as Presented.

Terry Anthony - Reeve

Carol Bellefeuille – Administrator