

RURAL MUNICIPALITY OF BAILDON NO. 131
Minutes of the Regular Meeting of Council on December 7, 2022
at the Regional Municipal Plaza

Those in attendance were:	Reeve: Terry Anthony
Division 1 – Dennis Shortland	Division 2 – Philip Huntley
Division 3 – Kristine Hanlan	Division 4 – Jeff Lewis
Division 5 – Kaiser - Absent – Suspended	Division 6 – Absent
Administrator – Carol Bellefeuille	

Reeve Anthony called the meeting to order at 8:28 a.m.

Election Results - Election results were presented to Council.

Oaths of Office

246/20 Lewis: That Philip Huntley be sworn in for the next 4 year term in the prescribed format.

Carried Un.

Conflict of Interest – None

Agenda

247/22 Shortland: THAT the agenda be accepted as presented.

Carried Un.

Delegation

8:31 a.m. – 9:38 a.m.
Ministry of Highways – Marla Muhr, Colt Haas
Jerrod Williams – Cypress Concrete
Vern Messner – R.M. of Terrell

Discussion took place in regards to the 15 km rule for hauling which will be removed from highway 36 by the Highways Ministry and the impact it will have on the RM.

Hauling in winter and stockpiling will add considerable amount to the annual cost. Other options were going south to Grid Road 715 and then heading East or West off Highways 36. This adds approx. 20 more miles on to the R.M. route. The RM of Terrell does not want the extra traffic on the RM's road.

Another option was for all parties to partner with the Ministry to repair the 15 km of Highway. Other options included supplying gravel and the crushing of the gravel.

RM feels none of these options are favorable. The ministry will go back and look at the costs and attend our next meeting of Council.

10:00 a.m. – 10:35 a.m.
Sgt. Nathan RONDEAU – Moose Jaw RCMP
Discussion – Staffing, stats report for 2022, Marshall Service?
Ratepayers can call 310-RCMP for assistance.

11:15 a.m. – 11:40 a.m.
Garth May – RM Foreman
Reviewed maintenance report, questions and concerns were brought to Council. Council was updated on equipment and repairs need for 2023 budget.

Maintenance Report December 2022

- All Snow Equipment installed on the Grader and Snow Blower installed on Tractor
- Had a seized Pivot joint on the Plow which required some work but now loosened up.
- Installed new Seals and 1 new Bearing on the Mulcher. Also repaired Cooling Coil were it had been leaking, this was done in city.
- Repaired Quick Attached Link pins that were seized on Front of Grader, installed new Pins.
- Brandt here and did Warranty work on both machines, replaced Starter on 1 machine and Wiring harness on other.
- New Tires installed on Truck after having 3 Flats, 29,000kms on those.
- Have Repaired Deck were gravel had worn through it. Needs a little Paint now to clean it up.
- Tractor should have an Actual Mechanic look at it before next Season, smokes a lot with Blower behind it. Green lite it. ?
- 500hr Service done on Backhoe by us, unit is at 544 hrs. .
- Have been out with equipment and cleaned off a few bad areas, Swenson rd., Hutchinson's Corner, east of Dog Kennel Place, 32nd, at the old Nettleton place.
- Had to repair Rail advance warning sign on Pit road as someone seen fit to knock it down.
- Inventory completed.
- Will be bringing in Side Arm and Mower for maintenance. Also have to put front Crank Seal in Truck engine as it is now leaking.
- Have started cleaning out Water Tanks. Will not be filling these all up again till spring, will fill 4.

Administration report – December 2022

- Funding for ATRN paid out and distributed to the respective RM's
 - 2021 payment 93,588.59
 - 2022 payment 104,667.28
- Woodbox Culvert – completed and all bills sent in waiting for final payment
- Office Closed December 22- January 3, 2023.
- Reminders will be sent to FOB users again on Monday December 12, 2022.
- Meeting with SARM/ Legal update
- Pre audit complete
- New Payroll system is here and in testing phase
- Vacation Jan 30-Feb 9 inclusive

Administrator & Maintenance Reports

248/22 **Shortland:** THAT the Administrator & Maintenance reports be accepted as presented.

Carried Un.

Asset Policy

249/22 **Lewis:** That Council approve the review of the Asset Policy for the purpose of implementing consistent asset management processes throughout the RM of a Baildon.

Carried Un.

Custom Work Policy

250/22 **Huntley:** That Council approve the new rates for the Custom Work Policy.
Commercial rates:
\$175 per hour to \$200
\$87.50 to \$100 minimum invoice charge.

Carried Un.

Harassment Policy – OHS - update

251/22 **Shortland:** That Council approve the changes in the "Definition": section as outlined in the OHS report for the Harassment Policy.

Carried Un.

Snow Plow Policy

- 252/22 **Hanlan:** That Council approve the changes in the Snow Plow Policy to:
1 pass on each road in the following order.
- o -Primary Roads
 - o -School Bus
 - o -Remainder of roads in order of need.

Carried Un.

Western Municipal Consulting – Board of Revision

- 253/22 **Huntley:** That Council approve the appointment of Western Municipal Consulting for 2023 as set out:

Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM OF BAILDON NO. 131 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

That the RM OF BAILDON NO. 131 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried Un.

Arrears List – November 30, 2022

- 254/22 **Shortland:** That Council approve the arrears list as of November 30, 2022.

Carried Un.

Weed Inspector & Weed Assessment Report 2022

- 255/21 **Shortland:** That Council approve the Weed Inspector report from John Langford and Marksmen Vegetation Weed Assessment Report for 2022 as presented.

Carried Un.

Revenue Sharing Grant Eligibility

256/21 Hanlan: That Council confirms that the municipality has met the eligibility requirements for their Municipal Revenue Sharing Grant as outlined below

1. Submission of the Audited Annual Financial Statement to the ministry;
2. Submission of the Public Reporting on Municipal Waterworks to the ministry (if applicable);
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct; and
6. All members of council have filed and annually updated their Public Disclosure Statements, as required.

Carried Un.

Regular Council Meeting Minutes

257/22 Hanlan: That Council approve the minutes of the Regular Meeting of November 8, 2022, be accepted as presented.

Carried Un.

Council Indemnity Approvals

258/22 Lewis: That Council approve the Council Indemnity for November & December 2022 as presented.

Carried Un.

Boards & Committees – 2023

259/22 Shortland: The Council approve the Boards & Committees representatives as attached in Schedule 1.

Carried Un.

Grading Agreement – RM of Moose Jaw

260/22 Lewis: That Council approve the agreement with the RM of Moose Jaw for grading of the road as described as Range Road 2260, NE 36-15-25- W2 (North of Sparrow bridge to TWP #160 “the Road”); of the above road approximately twice a year when the Municipality is in the above noted area. The RM of Moose Jaw will charge the RM of Baildon yearly for these services.

Carried Un.

Bank Reconciliation & Financial – October & November 2022

261/22 Lewis: That Council approve the bank reconciliation and financials for October & November 2022 as presented.

Carried Un.

Accounts for Approval

262/22 McDonald: That the list of accounts paid by cheque number 1592-1625, \$364,160.05, Online Banking \$103,190.96, EFT’s for Pay Periods 24&25 totaling \$16,494.09, Council Indemnity for November & December, \$6,306.31 be approved for payment and ratified.

Carried Un.

Reeve Anthony left the room

Council discussed a gravel haul through the RM of Baildon from Reeve Anthony gravel pit on Crestwynd Grid East to #2 highway, approx. 650 loads, 20,000.

Reeve Anthony returned to room

Gravel Hall

263/22 Hanlan: That Council approve the gravel haul through the RM of Baildon on Crestwynd Grid East to #2 highway, approx. 650 loads, 20,000. All necessary permits to be completed.

Carried Un.

Council Reports

Division #1 Thefts in Briercrest

Reeve – Review of Legal matters with the Ministry of Government Relations, Advisory Services, SARM, Carol Bellefeuille, and Christine Breitzkreuz.
Baildon Recreation Board.

Approval Council Reports

264/22 Lewis: THAT the Council reports be accepted as presented.

Carried Un.

Development Permit: DP 2022-011

Pole Shed/Cold Storage NE 35-14-24-W2

265/22 Shortland: THAT Council approve the Development Permit Application submitted by the applicant Hickory Corner Farms with the following conditions:

Permits are invalid if:

- construction has not commenced within 6 months from the date of issuance of the Permit;
- project is discontinued or suspended for more than 1 year;
- project changes or there are changes to your original application including intended use; or
- project is not carried out in accordance with approval given based on present Zoning bylaw requirements.

Permit is valid until December 7, 2023

Carried.

Next Regular Meeting of Council

266/22 Huntley: That the Council meeting will be held Wednesday January 18, 2023 at 8:30 a.m.

Carried Un.

Correspondence

267/22 Shortland: That the correspondence being read now be filed.

Carried Un.

Adjourn

268/22 Lewis: That the meeting be adjourned at 11:55a.m.

Carried Un.

Certification

Presented to Council of the RM of Baildon No. 131 this _____ day of

_____, 2023 and accepted as Presented.

Terry Anthony - Reeve

Carol Bellefeuille – Administrator