

**RURAL MUNICIPALITY OF BAILDON NO. 131**  
**Minutes of the Regular Meeting of Council on May 11, 2022**  
**at the Regional Municipal Plaza**

Those in attendance were:	Reeve: Terry Anthony
Division 1 – Dennis Shortland	Division 2–Jeff Lewis
Division 3 – Kristine Hanlan via phone @7:54	Division 4 – Kent Stacheruk
Division 5 – Kaiser - Absent – Suspended	Division 6 – Ron McDonald
Administrator – Carol Bellefeuille	

Reeve Anthony called the meeting to order at 6:57 a.m.

**Conflict of Interest** – Shortland 8.1

**Agenda**

**117/22**     **Shortland:** THAT the agenda be accepted as presented.

**Carried Un.**

**Regular Council & Special Meeting Minutes**

**118/22**     **Lewis:** That Council approve the minutes of the Regular Meeting of April 13, 2022 & Special Meeting of April 20, 2022 be accepted as presented.

**Carried Un.**

**May 2022 Maintenance**

- Have removed a number of Rocks from the Briercrest Rd from #2 highway to the East Boundary
- Have also removed Rocks from 32<sup>nd</sup> Ave from Correction Line north 1 mile. This road requires the shoulders to be pulled and the material to be put on top of the road, may help with the rock situation.
- Discussed with the Operator’s about pulling over for the traffic when it approaches. Comment was also made regarding the removal of the speed signs on both Graders as no one pays any attention to them until the guys are motoring down the Highway and then people are slowing down. Could cause an accident.
- OHS did a shop Inspection and only found one issue and that was the height of the lights above the tanks and the entrance to the storage area. These have since been covered as per their recommendations.
- Had to replace axle seal on truck as it had started leaking so did service at the same time.
- Repaired Toe Kick on Sparrow Bridge.
- Northside and Westside of the Messner Pit have been clearly identified.
- Have been out installing/repairing signs as well as painting old culvert markers.
- We did pump out one slough south of Patzask’s, water was to the top of the road, once dried up will have to look at possible culvert replacement.
- Hartley’s trees had been cleaned up and we have disked up the area.
- All main roads have been done twice now and about 85% of the backroads have also been done.
- SaskPower new line has raised some concerns and I talked to them to get info on were the poles are going. There is places where they had staked very close to the road but this is just their preliminary survey. All poles will be placed 10 meters from the shoulder of the road as long as there is nothing preventing this, for instance steep terrain or Slough etc.
- Had to have a tire replaced on the Grader. Used one of our backups seeing as these machines are being replaced in July.

### Administrator report – May 2022

- Debenture paper work done & submitted. Should receive money in 4-6 weeks.
- Jay Maier – SARM representative
  - SARM recognizes the challenges the RM has in regards to the Code of Ethics Bylaw. With the approval of the RM of Baildon they would like to work with us and Government Relations to advocate for changes to the Bylaw. They realize that we have used and followed all the proper channels and still have/are dealing with them as all the necessary tools are not there.
  - Suggestion is that we write a resolution up for the SARM Fall convention 2022, stating that SARM implement a policy regarding funding for municipalities, for legal costs, that would directly impact the municipalities as a whole in Sask.
- Complaints since the last time the RM tried to claim vexatious, August 1, 2018
  - 26 complaints/actions and \$294,083.89
- Policy for OT & rain days presented

RMAA (Rural Municipal Administrators Assoc.) Convention May 17-19 in Regina

Office closed May 17-20 Inc.

Carol & Christine vacation time presented.

### Administrator & Maintenance Reports

**119/22 Hanlan:** THAT the Administrator & Maintenance reports be accepted as presented.

**Carried Un.**

### Policy – Overtime

**120/20 Stacheruk:** That Council approve the Overtime policy as follows:

- **Grader operators**
  - minimum 3 hour call out is paid
  - no OT for grader operators while doing road maintenance
  - after 40 hours, OT is paid if non road maintenance work is being done
- **Utility workers**
  - Minimum 3 hours call out, no OT unless more than 40 hours in the week then 1.5 times rate

#### **Grader & Utility**

- Total 8 hour day for all shop employees on rainy days.
- If 40 hour work week has been met, OT need to be paid or employees sent home for day at discretion of foreman.
- 8 hours' notice to be given for no work due to rain day.

**Carried Un.**

### Delegation

**Brandt equipment** – Chad Nagel – 7:54 a.m. – 8:06 a.m.

Introductions. New grader June 10 released from factory and delivered by end of June.  
Follow up on transfer of hydraulics, harness etc. to new graders.

Councilor Shortland declared conflict of interest

**Municipal Hail Withdrawal**

**121/22 Hanlan:** That Council approve the Withdrawal from Municipal Hail from Dean & Candace Shortland for NE 25-13-25-W2 and SE 34-13-25-W2.

**Carried Un.**

**Arrears List – May 1, 2022**

**122/22 Stacheruk:** That Council approve the arrears list as of May 1, 2022.

**Carried Un.**

**Council Indemnity Approvals**

**123/22 McDonald:** That Council approve the Council Indemnity for April 2022 as presented.

**Carried Un.**

**Bank Reconciliation & Financial – April 2022**

**124/22 Hanlan:** That Council approve the bank reconciliation and financials for April 2022 as presented.

**Carried Un.**

**Accounts for Approval**

**125/22 Lewis:** That the list of accounts paid by cheque number 1373-1439 Conexus Credit Union totaling \$136,158.32 as well as the list of accounts paid by Electronic Fund Transfer & Credit Card \$6,598.02 and Pay Period 9 & 10 totaling \$23,290.05 & Council indemnity #4 totaling \$2,286.50 approved for payment and ratified.

**Carried Un.**

**Building Official Appointment**

**126/22 McDonald:** That Council approve the appointment of Amanda Kaufmann as a Class 2 Licensed Building Official for Professional Building Inspectors.

**Carried Un.**

**Council Reports**

Division #1 - Trees removed at Hartley's  
Division #6 – Grader blades & Baildon Grid

**Approval Council Reports**

**127/22 Hanlan:** THAT the Council reports be accepted as presented.

**Carried Un.**

**Gravel Spread 2022**

**128/22 McDonald:** That Council accept the 2022 Gravel Spread map as presented.

**Carried Un.**

**Development Permit SE 22-15-27-W2**

**129/22**      **McDonald:** THAT Council approve the Development Permit Application submitted by Jerred Williams to construct an additional new greenhouse, for personal use, on SE 22-15-27-W2.

***CARRIED UN.***

**Construct a new shop (Ag use) – NE 21-13-27-W2**  
**Development Permit: DP 2022-005130/22**

**130/22**      **Stacheruk:** THAT Council approve the Development Permit Application submitted by Doug Johnson to construct a new shop, for agricultural use, on NE 21-13-27-W2 and That Council also approve the removal of the old shop, small storage building and grain bins in accordance with the site plan provided.

***CARRIED UN.***

**Re: Move existing house with temporary placement;**  
**New RTM and garage and new foundation –SE 16-15-26-W2**  
**Development Permit: DP 2022-006**

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**131/22**      **Stacheruk:** THAT Council approve the Development Permit Application submitted by applicant Justin Hill, with landowner Carolyn Hill’s signature, to move an existing house and construct a new RTM with a garage on new foundation on the SE 16-15-26-W2 with the following conditions:

- A survey is to be done in order to determine if the yard site is at least 0.5 meters above the downstream road crossing crest overflow points as recommend by WSA and submitted to Development Officer prior to issuance of a building permit;
- Legal physical access will be from the approach located on your site plan on the road allowance identified as ESE 16-15-26-W2 and it will be developed to RM approach standards. Approach is being reviewed for a culvert installation and will be relayed to you in another letter.
- Public Health recommendations on the septic tank are to be followed;
- A Plan Review be done by PBI, and if recommended by PBI, a building permit is issued before development can begin;
- A building permit application is made in full; and
- All fees associated with a building permit are paid prior to issuance of a building permit.

***CARRIED UN.***

**Re: Move existing house with temporary placement;**  
**New house and garage and new foundation –SW 05-13-25-W2**  
**Development Permit: DP 2022-007**

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**132/22**      **Shortland:** THAT Council approve the Development Permit Application submitted by applicant Walter Forman to move an existing house off existing foundation for temporary placement on same parcel and move in a new house with a garage on new foundation on the SW 05-13-25-W2 with the following conditions:

- Public Health recommendations on the septic tank are to be followed;
- A Plan Review be done by PBI, and if recommended by PBI, a building permit is issued before development can begin;
- A building permit application is made in full; and

- All fees associated with a building permit are paid prior to issuance of a building permit.

**CARRIED UN.**

**New Approach**

**133/22**     **Lewis:** That Council of the RM of Baildon #131 approve a new approach at the SE 29-13-27-W2 and that it be constructed to as per the RM approach policy.

**CARRIED UN**

**Office Hours**

**134/22**     **Shortland:** The RM office will be closed every Friday effective May 1, 2022.

**Carried Un.**

**Baildon Recreation Board**

**135/22**     **Lewis:** That Council approve additional funding of \$400 per year for the Baildon Recreation Board.

**Carried Un.**

**Next Regular Meeting of Council**

**136/22**     **McDonald:** That the Council meeting will be held June 8, 2022 at 8:30 a.m., tentatively.

**Carried Un.**

**Correspondence**

**137/22**     **McDonald:** That the following correspondence being read now be filed.

- Kaiser x 2

**Adjourn**

**138/22**     **McDonald:** That the meeting be adjourned at 8:26 a.m.

**Carried Un.**

**Certification**

Presented to Council of the RM of Baildon No. 131 this \_\_\_\_\_ day of

\_\_\_\_\_, 2022 and accepted as Presented.

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Terry Anthony - Reeve

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Carol Bellefeuille – Administrator