

RURAL MUNICIPALITY OF BAILDON NO. 131
Minutes of the Regular Meeting of Council on November 7, 2023
at the Regional Municipal Plaza

Those in attendance:
Division 1 – Absent
Division 3 – Kristine Hanlan
Division 5 – Jerry Kaiser

Reeve: Terry Anthony
Division 2 – Philip Huntley
Division 4 – Jeff Lewis
Division 6 – Ron McDonald

Administrator – Carol Bellefeuille

Reeve Anthony called the meeting to order at 9:01 a.m.

Conflict of Interest

Kaiser – Item # 13.1

Agenda

184/23 **Huntley:** THAT the agenda be accepted as presented.

Carried Un.

185/23 **Kaiser requested a recorded vote:**

Kaiser: THAT Council deny the Discretionary use permit for William and Gerry Stock in favor a of a Development permit.

All in Favor – Kaiser **Opposed:** Anthony, Huntley, Hanlan, Lewis, McDonald.

Lost

Delegations

Garth May – RM Foreman 9:25 a.m. – 10:00 a.m.

Maintenance – November 2023

- Had to have Brandt out to replace Hydraulic Fan motor on Vern’s Grader, blew a seal.
- Replaced Culvert on Huntley Rd that had collapse, we did not have one in stock so had to run to Regina to pick up .
- Still working on Well Pressure system as there was a few issues with original set up, working on a Bladder concept now.
- Mowing was completed and Mower and Sidearm have been separated for winter maintenance.
- Cleaned up around Culverts at the Hutterite corner and Briercrest intersection. Opened up area in front of Triple culverts.
- Signs were installed at Nichols Acreage “Watch for Children “
- Had to fix Windshield in Ford truck as we received a Stone chip from passing Semi.
- Lights are now out on the Dodge truck as we replaced one Sensor at back of Truck and one Wire at the front. I hope that this fixes that for now. Replacing front Brake Pads as they are wore out.
- Had the guys do the 2000 hr maintenance on Vern’s Grader, also dropped the Belly pans off both units, and cleaned out.
- Found the lowest Quote for cleaning up the Dutch Elm Trees and have passed this information onto effected parties.
- Back up Alarm has been installed on new Pickup and Beacon has been ordered and will go on soon as well.
- Have 3 Tractor repair quotes in for machine popping out of hi gear, and have a couple leaks to fix on this as well.
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- Inventory is being completed as we speak.
- Presented a Dutch Elm disease report and what the RM will be doing in the Spring of 2024.

Joanne Kwasnicki - Plant Health Technical Advisor – SARM – 10:05 a.m. – 10:30 a.m.

Joanne spoke to Council in regards to her roles and responsibilities for Division #2.

The Plant Health Network works under the guidance of the Saskatchewan Ministry of Agriculture to monitor, survey and report on agricultural crop pests and prohibited/noxious weed occurrences and cultivate a more consistent approach on how crop pests are managed across Saskatchewan. The Plant Health Network provides through Plant Health Technical Advisors assist RMs, First Nations, producers and other applicants to access programs under the Pest Biosecurity Program, including:

- Rat Control Program;
- Beaver Control Program;
- Gopher Control Program;
- Invasive Plant Control Program

PHTAs are licensed Agrologists; they focus on educating RMs and First Nations on how best to undertake their powers and responsibilities in accordance with Saskatchewan legislation respecting pest control and weed control, provide education, training and support to RM appointed and First Nations authorized Pest Control Officers and Weed Inspectors, Rat Control Technical Advisors, and under the guidance of the Saskatchewan Ministry of Agriculture survey and report on agricultural crop pests and prohibited and noxious weeds occurrences.

Holly Jacob – Pest Control Officer - 10:35 a.m. – 11:01 a.m.

Pest control officer for the RM of Sutton No.103 and RM of Lake Johnston No.102 and the Dancing Grouse Ranch.

Holly spoke on the following items:

- Insight and firsthand knowledge into the many animal and plant species that may be considered pests.
- Familiarity with their habits and behaviors as well as common practices of control.

Christina Button –Director -Button Custom Cutting Ltd. - 11:03 a.m. – 11:24 a.m.

Spoke to Council about the following:

- Safety Concerns
- SASKPower flags
- Gravel piles under high grass
- Last week of August, first week of September cut.
- Rates for 2024-2025, with a 2 year signed contract.

Custom Mowing Contract - 2024-2025

186/23 **Huntley:** That Council approve the renewal of a 2-year contract for 2024-2025 with Button Custom Mowing Ltd.

Carried Un.

Pest Control Officer

187/23 McDonald: That Council appoint Holly Jacob as the Pest Control officer for the R.M. of Baildon effective January 1, 2024.

Carried Un.

Regular Council Minutes

188/23 Lewis: That Council approve the minutes of the Regular Meeting of October 11, 2023 be accepted as presented.

Carried Un.

Employee Committee Minutes

189/23 McDonald: That Council approve the minutes of the Employee Committee Meeting of October 11, 2023 be accepted as presented.

Carried Un.

Administrator Report – November 2023

- ATRN meeting with Ministry of Ag, Highways and MLA Representative, Blaine McLeod at SARM convention
- Upcoming Meetings – SARM, Court, RMAA, SAMA
- SARM Fall Convention is November 8 & 9 in Regina, Terry and I will be attending.
- Court dates for Legal Case Appeal - - November 22 & 23 in Regina
- SARM & RMAA meetings November 18-20, 2023
- SAMA Meeting – November 29, 2023
- Interim Audit- November 21, 2023
- Audit – January 22-23, 2023
- New computers, laptop, VPN and mapping expected 3rd week in November,
- 2023 Canada Feed-Saskatchewan Feed Program- set up on RM Website
- 65% of taxes collected

Bylaw Committee Report – November 2023

Councilor Hanlan gave an update on what has been reviewed and changed in 2023 this far. Recommendations for bylaw repeals and new Bylaws were given.

Bylaw Committee, Administrator & Maintenance Reports

190/23 McDonald: THAT the Bylaw Committee, Administrator & Maintenance reports be accepted as presented.

Carried Un.

Council Indemnity Approvals

191/23 Kaiser: That Council approve the Council Indemnity for October 2023 as presented.

Carried Un.

Western Municipal - Board of Revision Appointments

192/23 Huntley: That the RM OF BAILDON NO. 131 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried Un.

193/23 Hanlan: That the RM OF BAILDON NO. 131 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried Un.

Western Municipal - Development Appeals Board

194/23 Lewis: That the RM OF BAILDON NO. 131 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried Un.

195/23 McDonald: That the RM OF BAILDON NO. 131 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing

Carried Un.

War Memorial – Ronda Wedhorn

196/23 Kaiser: That Council appreciates the thought behind this important tribute but feels it would be advantageous for you to collaborate with other groups and individuals to cover the costs associated with this project or supporting other projects that could be related to this grant.

Carried Un.

APAS Renewal 2024

197/23 McDonald: That Council renews the R.M. of Baildon membership with APAS for 2024. The annual cost is \$12,057.68.

Carried.

Property Self Insurance Program - SARM

198/23 Lewis: That Council renews the Property Self Insurance through SARM as presented for 2024.

Carried Un.

Professional Building Inspector Appointments

199/23 Lewis: That Council appoints the following as the 2023-2024 Building Inspectors for the RM of Baildon.

Douglas Mulhall, Virginia Shepley, Bobby Baker, Amanda Kaufmann, Joshua Nitz, Walter Schroeder, David Kindred and John Dulle.

Carried Un.

Computer Hardware

200/23 Lewis: That the Council approve the purchase/upgrade of office computer system. The total approximate cost is \$7,000.

Carried Un.

Bylaw NO. 04-2023

A BYLAW OF THE RURAL MUNICIPALITY OF BAILDON NO. 131 TO SET THE FEE TO BE CHARGED FOR PROVIDING A TAX CERTIFICATE AND TAX STATEMENT.

201/23 Lewis: THAT Bylaw No. 04-2023, being a Bylaw to set the fee to be charged for providing a tax certificate and tax statement be read a first time.

Carried Un.

202/23 McDonald: THAT Bylaw No. 04/2023, being a bylaw to set the fee to be charged for providing a tax certificate and tax statement be read a second time.

Carried un.

203/23 Hanlan: THAT Bylaw No. 042023 to being a bylaw to set the fee to be charged for providing a tax certificate and tax statement be given three readings at this meeting.

Carried Un.

204/23 Huntley: THAT Bylaw No. 04/2023, being a bylaw to set the fee to be charged for providing a tax certificate and tax statement be read a third time and finally adopted.

Carried Un.

Councillor Kaier Request for recorded vote

Discretionary use Permit - Blk/Par A Plan 101060525 Ext 14 207/23 and PT NW-15-15-26-W2 Ext 63

205/23 **Huntley:** Whereas the RM of Baildon 131 Council has created a Bylaw Committee that is, among other things, reviewing the Zoning Bylaw and determining what if any amendments should be made; and

Whereas the Rm of Baildon 131 Bylaw Committee has received and considered discretionary use permit application submitted by Bill Stock; and Jerry Stock: and

Whereas the RM of Baildon 131 Bylaw Committee has recommended that the applications be granted with conditions:

The RM of Baildon 131 Council hereby recommends the criteria for consideration prior to Councils deliberation of the discretionary use permit being approved:

- The applicant agrees to be aware of and be in compliance with any and all applicable Federal and Provincial Environmental Regulations, Hazardous Substance and Waste Dangerous Goods Regulations, Fisheries Act and any other regulations set out by the Province and Federal Government applicable to the operations of a Salvage yard (the “Regulations”). The applicant also agrees to obtain any additional permits required by the Regulations, and abide by any enforcement proceedings initiated by any other level of government.
- Prior to the discretionary permit being issued an inventory of all vehicles shall be reported to the RM Office (the “initial inventory count”). Upon receipt of the initial inventory count, the RM office shall arrange for an inspection in order to confirm the accuracy of the initial inventory count. The RM office shall communicate the official vehicle count (the “official inventory count”) to the applicant within 10 days of the inspection.
- The number of vehicles must remain the same as the official inventory count at all times.
- Prior to the discretionary permit being issued, a site plan shall be delivered to the RM Office
- The applicant agrees that there will be no more than 3 vehicles at any given time located outside the fenced area of the Hamlet Land
- The applicant agrees to provide to the RM Office with an annual report due October 1, detailing the number of vehicles being stored on the Hamlet Land.
- The Hamlet Land is subject to an annual physical site inspection, on reasonable notice from the RM Office, to determine if there has been a change in the number of vehicles from the official inventory count.
- The applicant agrees to provide a report detailing the long term plan for removal and decommissioning of the Hamlet Land in the event the use of the property changes.

The RM of Baildon 131 Council hereby recommends the criteria for consideration prior to Councils deliberation of the discretionary use permit being approved:

The applicant agrees to be aware of and be in compliance with any and all applicable Federal and Provincial Environmental Regulations, Hazardous Substance and Waste Dangerous Goods Regulations, Fisheries Act and any other regulations set out by the Province and Federal Government applicable to the operations of a Salvage yard (the “Regulations”). The applicant also agrees to obtain any additional permits required by the Regulations, and abide by any enforcement proceedings initiated by any other level of government.

- Prior to the discretionary permit being issued an inventory of all vehicles shall be reported to the RM Office (the “initial inventory count”). Upon receipt of the initial inventory count, the RM office shall arrange for an inspection in order to confirm the accuracy of the initial inventory count. The RM office shall communicate the official vehicle count (the “official inventory count”) to the applicant within 10 days of the inspection.
- The number of vehicles must remain the same as the official inventory count at all times.
- Prior to the discretionary permit being issued, a site plan shall be delivered to the RM Office

- The applicant agrees to provide to the RM Office with an annual report due October 1, detailing the number of vehicles being stored on the Ag Land.
- The Ag Land is subject to an annual physical site inspection, on reasonable notice from the RM Office, to determine if there has been a change in the number of vehicles from the official inventory count.
- The applicant agrees to provide a report detailing the long-term plan for removal and decommissioning of the Ag Land in the event the use of the property changes.

Opposed – Kaiser All in favor – Anthony, Huntley, Hanlan, Lewis, McDonald

Carried.

Kaiser Request for recorded vote

Formal complaint form.

206/23 McDonald: The RM of Baildon 131 Council motions that effective November 7 2023, concerns and complaints within the scope of municipal authority must be in the form of a Formal complaint form. The complaint form will be made available on the RM’s website or in the RM Office. Complaint forms must include a detailed description of any alleged violation and/or picture, before a complaint will be accepted by the RM Office. Complaints will be reviewed at the next regular council meeting after they are accepted by the RM Office. Council shall make the sole determination as to whether an inspection in relation to a Complaint will be held and will be required to pass a Resolution to that effect.

Opposed – Kaiser All in favor – Anthony, Huntley, Hanlan, Lewis, McDonald

Carried.

Accounts for Approval

207/23 Hanlan: That the list of accounts paid by cheque number 1909-1933 Conexus Credit Union totaling \$22,132.69 as well as the list of accounts paid by Electronic Fund Transfer \$100,630.37 and Pay Period 22 & ,23, totaling \$23,159.00 & PP 10- \$2572.75 be approved for payment and ratified.

Carried Un.

Financial Activity & Bank Reconciliation Report for October 2023

208/23 Kaiser: That the financial statement and bank reconciliation report for the month of October 2023 be accepted as presented.

Carried Un.

Council Reports

Division #2 –RM will look after the clean-up of the Briercrest Grid
 Division #5 – Rail crossing repaired at Baildon.
 Reeve – Spoke in regards to ATRN meeting at SARM with the MLA’s. Attended APAS in Assiniboia.

Approval Council Reports

209/23 McDonald: THAT the Council reports be accepted as presented.

Carried Un.

Councilor Lewis left the meeting at 12:15 p.m.

Conflict of interest declared – Mr. Kaiser left room at 12:16 p.m.

Development Permit: DP 2023-010
PT NE 24-15-26-W2 Parcel D Blk/Pln 102003994

210/23 **McDonald:** That Council approve the Development Permit Application for a Outbuilding, grain bins, fences as listed on DP 2023-010 on PT NE 24-15-26-W2 been approved according application and site plan provided.

The approval of a development permit application and issuance of a Development Permit does not absolve the applicant from obtaining other permits and approvals required according to other Municipal, Provincial and Federal government legislation.

Seller must initial each page of application as possession date is after date the date construction begins.

Carried UN.

Mr. Kaiser returned to room at 12:18 p.m.

Next Employee Committee Meeting

211/23 **Lewis:** That the Employee meeting will be held Thursday December 7, 2023 @ 8:00 a.m.

Carried Un.

Next Regular Meeting of Council

212/23 **Lewis:** That the Council meeting will be held Thursday December 7, 2023 @ 8:30 a.m.

Carried Un.

Adjourn

213/23 **Kaiser:** That the meeting be adjourned at 12:21 p.m.

Carried Un.

Certification

Presented to Council of the RM of Baildon No. 131 this _____ day of

_____, 2023 and accepted as Presented.

Terry Anthony - Reeve

Carol Bellefeuille – Administrator