

RURAL MUNICIPALITY OF BAILDON NO. 131
Minutes of the Regular Meeting of Council on March 8, 2023
at the Regional Municipal Plaza

Those in attendance were:
Division 1 – Dennis Shortland
Division 3 – Kristine Hanlan
Division 5 – Jerry Kaiser

Reeve: Terry Anthony
Division 2 – Philip Huntley
Division 4 – Jeff Lewis
Division 6 – Absent

Administrator – Carol Bellefeuille

Reeve Anthony called the meeting to order at 8:29 a.m.

Conflict of Interest – None

Agenda

24/23 **Huntley:** THAT the agenda be accepted as presented.

Carried Un.

Old Business

Dept. of Highways - Administration sent letter to MLA Lyle Stewart in regards to the change implemented for 2023 on highway 36. There was no reply. Will see if we can set up a meeting at SARM convention in regards to meeting with Minister of Highways in regards to our concerns.

South Central Transportation Planning Committee – correspondence received in regards to a Segment Improvement Strategy that the RM will review if it will fit our needs.

Maintenance Report March 2023

The following jobs have been completed or in process of being completed,

- Brandt has been here and installed the proper fuel sending unit in Grader. First trip here had brought wrong unit.
- Mower has been gone through, all wheel bearings were washed out and repacked, had to replace one set as they were done. Rebuilt front skid plates and changed oil in front Splitter Gear box. Repaired damaged PTO shaft and will be used as a spare.
- Truck was sent over to C&D repair to fix front engine crank seal that was leaking or appeared to be leaking .Once there it was found that the leak appeared to be coming from the timing case to the block. Dave was able to clean up the area and press some sealant into the Leak area and this seems to have stopped it for now. In order for this to be fixed properly the Engine front has to come off, Cam and Lifts need to come out so as to remove the Cam, then Timing Housing Case can come off, new gasket installed and reassembled. Big job. Called around for some estimates in case it starts leaking again as C&D can't do the job there. Western Dodge 3110.00, MJ Truck Shop 3321.35 and Cummins, in Regina, 6321.11. Looked this stuff up just so we know if it lets go.
- Have cleaned up the truck, painted the deck, repaired a couple temperamental lights, installed bigger beacon. Vern built some brackets to hold shovels and chain.
- Slip tank was also cleaned up and out and painted with new labels. (Flammable Label)
- Had to repair pressure washer as it quit working during cleaning of water tanks. Dennis was able to purchase a repair kit at Princess Auto Regina. Got lucky seeing as the washer is at least 15 years old. Works ok now.
- Water tanks have all been flushed out now. 4 full of water and will fill reminder at end of March.
- Rerouted pump line in order to pump out of tanks more evenly. Previously line route would pump out of front 4 tanks and back water level would be 2 ft. higher.
- Raised up South gate into compound as it was dragging on the ground.
- Repaired tractor bucket quick release as it had been damaged and would not release.

- Repaired/ Improved dump trailer tail gates, they would not latch open properly due to hinge placement, reworked hinge. Made a new cover for the breakaway brake control box as the gravel had eaten it away and shorten up the chains so as to not drag on road. Greased unit.
- Weed whippers were all gone through and cleaned up. Stihl unit is running again, something so simple can be tricky. Will have to see how it works this season.
- Every piece of Equipment has been gone through and should be ready to go.
- Vern has painted up 25 fence posts to be used as culvert markers and to be used in areas were the ¼ orange stick cannot be seen.
- Have been out a few times to check roads after some snow , cleaned out Hutchinson’s corner couple of times as well as Swenson’s rd. and had to blade large mud balls east of Bob Lowes corner, blade ice and water off road south side of Sparrow Bridge. Also had to repair a couple signs.
- Have measured all Primary Road tops in RM and office has the map with info. Road tops is our driving surface.

Administration report – March 2023

Upcoming meetings for Administrator & Assistant Administrator

- Spring Workshop – Weyburn – March 28, 2023 - \$100 each
 - o (EMAP) Enhanced Municipal Administration Program
- Convention
 - o RMAA – Saskatoon – May 15-18, 2023 - \$180.00 each
 - o (RMAA) Rural Municipal Administrators Assoc.
- Time Cards/New system – working great
- Jered Sisetsky and Jeremy Kolendreski have replied that he will be returning to work April 3, 2023
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- Fire Department retainer that was re-negotiated last year has reduced our bill by
 - o 2022 - \$4,769.35
 - o 2023 - \$6,011.30
- 2022 Audit completed in dropbox
- Meeting with John Langford in March regarding Weed Management plan for 2023. He will meet with all RMS in building at same time for which he represents.
- Will take next step for tax enforcement on properties with Liens beginning March 20, 2023
- Possibly Budget meeting in April

Administrator & Maintenance Reports

25/23 **Shortland:** THAT the Administrator & Maintenance reports be accepted as presented.

Carried Un.

Professional Building Inspector Appointment 2023

26/23 **Lewis:** That Council appoint the following Licensed Building Officials through Professional Building Inspectors (PBI) for 2023:

John Dulle

Carried.

Delegations

Conoco - Representative Kate Hydeman met with Council in regards to the Former BA Petroleum Waste Disposal site at NW 26-15-25-W2. More information from Ministry of Environment is required. The RM is not prepared to take over this parcel of land at this time as presented by Conoco. The RM and Conoco will meet again in April or May.

Norm Norgulen – SARM Division #2 Representative

Met with Council to give updates on Division 2 and SARM activities. Norm was looking for the RM support for the upcoming elections in Division 2 SARM annual meeting.

Regular Council Minutes

27/23 Hanlan: That Council approve the minutes of the Regular Meeting of January 28, 2023 be accepted as presented.

Carried.

Block A, Block 1- Lots 8-16, Block 2- Lots 1-9 and PT NW 15-15-26-W2

28/23 Kaiser: That Council approve the enforcement of Bylaw 4.7a in relation to the operation of an illegal wrecking/salvage business located on Block A, Block 1- Lots 8-16, Block 2- Lots 1-9 and PT-NW 15-15-26-W2.

Defeated.

Main St. between Railway Ave. & 1 St. Avenue located NW 24-15-26-W2

29/23 Kaiser: That Council approve the enforcement of Bylaw 4.7a in relation to the blockage on Main St. between Railway Ave. & 1 St. Avenue located NW 24-15-26-W2.

Carried Un.

Red Lake Water Pipeline

30/23 Kaiser: That Council give financial support in the amount of \$12,000 for an Engineered study for the Red Lake Water Pipeline.

Defeated.

Bylaw Committee

31/23 Hanlan: That Council set up a committee for the review of all new and existing bylaws for the RM of Baildon. Committee members will be:

Phil Huntley, Jeff Lewis, Kristine Hanlan and Administration staff.

Carried.

Annual Audited Financial Statement - 2022

32/23 Lewis: That Council approve the financial statements and summary financial statements for 2022 as presented on behalf on Dudley & Company LLP of Regina.

Carried Un.

Sask. Municipal Hail Insurance

33/23 **Huntley:** That Council appoint Terry Anthony as the voting delegate for 2023 for Sask. Municipal Hail Insurance at the 2023 SARM Annual Convention.

Carried Un.

Bylaw 01-2023

A BYLAW TO AUTHORIZE A SPECIAL TAX FOR THE FIRE AND EMERGENCY PROTECTION SERVICES OF THE BRIERCREST AND DISTRICT FIRE DEPARTMENT-

34/22 **McDonald:** THAT Bylaw No. 01-2023, being a Bylaw to AUTHORIZE A SPECIAL TAX FOR THE FIRE AND EMERGENCY PROTECTION SERVICES OF THE BRIERCREST AND DISTRICT FIRE DEPARTMENT shall be read a first time.

Carried Un.

35/22 **Shortland:** THAT Bylaw No. 01-2023, being a Bylaw to AUTHORIZE A SPECIAL TAX FOR THE FIRE AND EMERGENCY PROTECTION SERVICES OF THE BRIERCREST AND DISTRICT FIRE DEPARTMENT shall be read a second time.

Carried un.

36/23 **Lewis: :** THAT Bylaw No. 01-2023, being a Bylaw to AUTHORIZE A SPECIAL TAX FOR THE FIRE AND EMERGENCY PROTECTION SERVICES OF THE BRIERCREST AND DISTRICT FIRE DEPARTMENT, be given three readings at this meeting.

Carried Un.

37/23 **Hanlan:** THAT Bylaw No. 01-2023, to AUTHORIZE A SPECIAL TAX FOR THE FIRE AND EMERGENCY PROTECTION SERVICES OF THE BRIERCREST AND DISTRICT FIRE DEPARTMENT be read a third time and finally adopted.

Carried Un.

Arrears List – February 28, 2023

38/23 **Shortland:** That Council approve the arrears list as of February 28, 2023.

Carried Un.

Financial Activity & Bank Reconciliation Report for January & February 2023

39/23 **McDonald:** That the financial statement and bank reconciliation report for the month of January & February 2023 be accepted as presented.

Carried Un.

Disposal of Records

40/23 **Lewis:** That Council approve the disposal of records from 2015 according to Bylaw 04-2016 and attached to these minutes.

Carried Un.

Engagement of McDougall Gauley LLP

41/23 McDonald: That Council approve as presented the Engagement letter of McDougall Gauley LLP for 2023 as outlined in the agreement.

Carried .

Council Indemnity Approvals

42/23 Hanlan: That Council approve the Council Indemnity for January & February 2023 as presented.

Carried Un.

Website

43/23 Hanlan: That Council approve the quote from Reactive Designs for \$3400.00 plus tax for a Professional and user friendly website.

Carried Un.

Membership – Regina District Association of Rural Municipalities

44/23 Hanlan: That Council approve membership in the Regina District Association Rural Municipalities \$150 per year.

Carried Un.

Accounts for Approval

45/23 McDonald: That the list of accounts paid by cheque number 1659 cancelled 1660-1706 Conexus Credit Union totaling \$88,127.41 as well as the list of accounts paid by Electronic Fund Transfer \$19,955.28 and Pay Period 3, 4, & 5 totaling \$21,399.60 and PP 1&2 totaling \$2,573.71 be approved for payment and ratified.

Carried Un.

Council Reports

Division #1 – Attended Briercrest Fire Dept. meeting.

Division #4 –Watershed Meeting, Culvert/Railcar Replacement, SASKPower poles

Division #5 – Sparrow Bridge culvert on South side in spring

Approval Council Reports

46/23 Huntley: THAT the Council reports be accepted as presented.

Carried Un.

Next Regular Meeting of Council

47/23 Huntley: That the Council meeting will be held Wednesday April 12, 2023 @ 8:30 a.m.

Carried Un.

Correspondence

48/23 Shortland: That the correspondence being read now be filed.

Carried Un.

Adjourn

49/23 **Lewis:** That the meeting be adjourned at 1:05 p.m.

Carried Un.

Certification

Presented to Council of the RM of Baidon No. 131 this _____ day of

_____, 2023 and accepted as Presented.

Terry Anthony - Reeve

Carol Bellefeuille – Administrator