

**RURAL MUNICIPALITY OF BAILDON NO. 131**  
**Minutes of the Regular Meeting of Council on March 5, 2025**  
**at the Regional Municipal Plaza**

Those in attendance:  
Division 1 – Dennis Shortland  
Division 3 – Scott Anderson  
Division 5 – Absent  
Administrator – Carol Bellefeuille

Reeve: Terry Anthony  
Division 2 – Philip Huntley  
Division 4 – Jeff Lewis  
Division 6 – Ron McDonald

Reeve Anthony called the meeting to order at 9:11 a.m.

**Conflict of Interest** – none

**Agenda**

**53/25 Anderson:** THAT the agenda be accepted as presented.

**Carried Un.**

**Seasonal Wages**

**54/25 Lewis:** That the wages for the seasonal employee Vern Moffat set out in Schedule 1/2025 and attached to these minutes be amended as presented.

**Carried Un.**

**Regular Council Minutes**

**55/25 Shortland:** That Council approve the minutes of the Regular Meeting of February 12, 2025, be accepted as presented.

**Carried Un.**

**In Camera**

**56/25 Lewis:** That Council agrees to go in-camera at 9:48 a.m., to discuss the Employee committee report.

**Carried Un.**

**Reconvene**

**57/25 McDonald:** That Council reconvenes to regular session at 10:16 a.m.

**Carried Un.**

**Accounts for Approval**

**58/25 Lewis:** That the list of accounts For March 2025 be paid by cheque number 2420-2438 Conexus Credit Union totaling \$\$14,483.66 as well as the list of accounts paid by Electronic Fund Transfer \$11,360.58 be approved for payment and ratified.

**Carried Un.**

## **Administrator Report**

February – March 2025

March 2025

- Computer Hack – Banking, emails
- SARM – March 11-13, 2025, in Saskatoon
- Carol Vacation March 24-April 3
- Tracy Vacation April 22-24
- Checking with SARM at convention regarding the high interest savings accounts offered with them.
- Legal: next Court date is March 11,2025 to set date for hearing

## **Maintenance Report**

February – March 2025

### **February 2025**

- Have been out grading roads again, pushing back away from road as needed.
- Maintenance has ben completed on mower, wheels cleaned and repacked, changed all oils, rebuilt one Gearbox, washed out Lifting Tubes.
- Picked up Sand Spreader and installed on Truck, had wiring issues with harness. Between faulty plug and broken wire was a challenge but is working now.
- Have started Side arm maintenance and repair.

### **March 2025**

- Side Arm Maintenance has been completed and sent out.
- Dodge Truck has been serviced and Brakes inspected.
- 4 Water tanks have been rinsed out with just the 2 Black tanks left to do.
- Well has been timed, it pumps for 4 minutes 20 seconds and then regenerates for 8 minutes 20 seconds.
- Had to replace the Guide tires on the Snowplow, blow out during snow work. Replaced with an 8 ply rather than the original 6 ply.
- Roads were also plowed a couple more times and have also started opening culverts.
- March 17-20, Vacation

**59/25 Whelan:** THAT the Administration & Maintenance reports be accepted as presented.

**Carried Un.**

### **Arrears List**

**60/25 Huntley:** That Council approves the arrears list for February 28, 2025.

**Carried Un.**

### RFP Tender – Gravel Crush

61/25 **McDonald:** That Council accept the RFP from Botkin Construction for the crush of 50,000 yards in 2025, paid over 3 years.

**Carried Un.**

### Auditor

62/25 **McDonald:** That Council transfer \$54,000 from the bridge reserve to operating.

**Carried Un.**

### Munisoft Software Security

63/25 **Shortland:** The Premium package includes everything from the Standard package and additionally: scheduled MuniSoft updates that we will run for you, Cyber insurance application assistance, automated Phishing testing/training, remote access through our remote monitoring software, and cloud backups. Price of \$206.00 per month.

**Carried Un.**

### Taxervice

64/25 **Shortland:** That the RM of Baildon contract Texervice to manage tax arrears recovery in a professional manner from beginning to end and against all eligible properties. They will take care of the entire process from publishing, registering the lien, serving all notices, making application to the Provincial Mediation Board right through to transfer of title. The cost is billed to the property in arrears. No cost to the R.M.

**Carried Un.**

### Employee Committee

65/25 **Lewis:** That Council appoints Reeve Anthony and Deputy Reeve Shortland to be on the employee committee.

**Carried Un.**

### Maintenance/ Grader Operator

66/65 **Huntley:** That Council hire Lyle Harlos for the seasonal Maintenance/Grader Operator. The position will start April 1, 2025, and wages are set out per Schedule 1 attached to these minutes.

### Development Permit: DP 2025-01 NW 4-14-25-W2

67/25 **Shortland:** Development Permit Application with respect to the Cold Storage for farm use to be constructed on land at NW 4-14-25-W2 has been approved according to your application and site plan provided.

The approval of a development permit application and issuance of a Development Permit does not absolve the applicant from obtaining other permits and approvals required according to other Municipal, Provincial and Federal government legislation.

Permits are invalid if:

- construction has not commenced within 6 months from the date of issuance of the Permit;
- project is discontinued or suspended for more than 1 year;
- project changes or there are changes to your original application including intended use; or
- project is not carried out in accordance with approval given based on present Zoning bylaw requirements.

**Carried Un.**

**Approval of Council Reports**

**Div #5** Road legend on RM map to review before printing  
**Reeve** Attending SARM convention March 11,12,13, 2025 in Saskatoon

**68/25** **Huntley:** THAT the Council reports be accepted as presented.

**Carried Un.**

**Next Regular Meeting of Council**

**69/25** **Anderson:** That the next regular Council meeting will be held Wednesday April 9,  
@ 8:30 a.m.

**Carried Un.**

**Adjourn**

**70/25** **Lewis:** That the meeting be adjourned at 11:24 p.m.

**Carried Un.**

**Certification**

Presented to Council of the RM of Baildon No. 131 this \_\_\_\_\_ day of

\_\_\_\_\_, 2025 and accepted as Presented.

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Terry Anthony - Reeve

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Carol Bellefeuille – Administrator